

Regular Meeting  
Governing Board of the  
Greene County Educational Service Center  
Thursday, September 10, 2020 – 9:30 AM

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Call to Order/Roll Call

Mr. Snell, called the Meeting to order at 9:42 AM with the following in attendance: Mrs. Wiseman, Mrs. Phipps, Mr. Eppers, Mrs. Canty and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

# 2020-107

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve Minutes of the August 13, 2020, Regular Board Meeting.

# 2020-108

Moved by Mrs. Canty, seconded by Mrs. Wiseman that the Minutes of the August 13, 2020 Board Meeting be approved.

A correction was made to the wording of Resolution 2020-106 regarding the reason for the Executive Session.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.  
Motion carried.

Open Communications

Terry Strieter thanked Anita Sams for her 19 years at the ESC. Stating she was a great employee and a great help to the Superintendent's Office.

## Treasurer's Report

# 2020-109

The Treasurer presented the list of Bills paid for the month of August 2020 (summary below) for the Board's approval.

### List of Bills Paid during August, 2020

General Fund "001"	\$1,264,529.22
Local Grants "019"	\$94,200.50
Staff Development "020"	\$16,336.06
Agency Funds "027"	\$2,985.23
Activity Fund "200"	\$0.00
State Grants "400"	\$6,122.82
Federal Grants "500"	\$0.00
Total	\$1,384,173.83

The Treasurer reported the status of the FY20 Audit regarding both the production of the Financial Statements and Compliance process. He updated the Board regarding the "Non Owned Auto Coverage" and the estimates for the costs regarding insuring the vans leased for Project Life. Also discussed was the renewal of the Section 125 Plan effective October 1, 2020.

Moved by Mrs. Wiseman, seconded by Mr. Eppers that the Treasurers Report be approved.

Vote: Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye.  
Motion carried.

## Superintendent's Report

The Superintendent discussed the many issues with the start of the new school year being presented due to COVID. Discussed was the new "On-Line" collaboration and some of the issues being experienced with this new program. Reporting to the Public Health Department was discussed. Also discussed was the new GEERS's Funding being made available to ESC's to help with COVID related expenditures, with funding based on multiplying the FY20 County ADM by \$10.00. The Greene County ESC will have \$212,480.00 available through September 2022. She discussed the OESCA supplied Governors guidelines on reporting COVID for students and employees. The Policy changes related to Title IX were discussed. Also discussed were some short term Organizational duty changes.

Issues with TCN, The Community Network, and their closing of the YRP program were discussed. The current YRP/PHP program, for which the ESC provides the education component, will only run until September 18, 2020 with a hopeful restart date in January.

Personnel Recommendations

# 2020-110

The Superintendent recommended the following Personnel Recommendations be approved.

Classified Staff - Contracts

**Duane Grant** - Classroom Assistant, revised contract to Associates column, Step 11 at \$18.04 per hour, 5 days a week, 7 hours per day, 181 work days plus 9 holidays for a total of 190 days for 2020-21 school year

Classified Staff – Additional Days and Hours

**Wendy Wooten** - Administrative Assistant up to 10 additional days at daily rate for ECMH work for 2020-21 school year

**Terry Flora** - Job Coach, one day of pay at daily rate for van training, payable by timesheet for 2020-21 school year

**Kristin Brown** - Transition Coordinator, one day of pay at daily rate, payable by timesheet for Project LIFE training for 2020-21 school year

**Terri Green** - up to 3 hours per week, at hourly rate, payable by timesheet to assist with sanitizing the Learning Center after school for the 2020-21 school year. Assignment to begin 8/24/2020

**Karin Gourley** - up to 1 hour per week, at hourly rate, payable by timesheet to assist with sanitizing the Learning Center after school for 2020-21 school year. Assignment to begin 8/24/2020

Certified Staff - Contracts

**Kayleigh Izor** - Speech Therapist, **revised** contract to 166 days, Step 5 Master's at \$49,839.91 for 2020-21 school year

Certified Staff – Additional Days and Stipends

Resident Mentor Stipends – payable last pay of May 2021

Leah Godlove (non-employee)	\$500.00
Kaitlin Wright	\$1,500.00
Kraig Aukerman	\$500.00
Mary Ann Fenwick	\$1,500.00
Betsy Chadd (non-employee)	\$500.00

**Tim Callahan** - Director of Mental Health up to 3 additional days at daily rate for ECMH work for 2020-21 school year

**Vicki Williamson** - School Psychologist for up to 20 days at daily rate, payable by timesheet for 2020-21 school year.

Xenia School Psychologist Stipend \$1,000 each per month for September, October and November for coverage of an employee's absence

**Brian Harriman**  
**Jason Parkins**  
**Julie Shrock**

Substitutes

**Judith Sara** - Substitute Teacher and/or Aide

Resignations

**Katelyn Simpson-Barney** - resigning effective August 20, 2020

**Vicki Williamson** - School Psychologist, resigning from 20-day contract to move to up to 20 days by timesheet for 2020-21 school year

**Anita Sams** - Executive Asst./HR Manager, resigning effective September 11, 2020

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
Motion carried.

Approve American Fidelity Section 125 Plan – 10/01/20 thru 09/30/21

# 2020-111

Moved by Mrs. Wiseman, seconded by Mrs. Canty that the Section 125 Plan , through American Fidelity, for October 1, 2020 thru September 30 , 2021 be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye.  
Motion carried.

Approve Fleet Insurance with Liberty Mutual

# 2020-112

Moved by Mr. Eppers, seconded by Mrs. Canty that the Fleet Insurance , effective September 14, 2020 thru September 14, 2021, with a premium of \$867.00 be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve Fairborn Digital Academy Service Agreement for Payroll and Benefits for FY21

# 2020-113

Moved by Mrs. Phipps, seconded by Mrs. Wiseman that the Service Agreement with Fairborn Digital for the ESC to provide Payroll and Benefit services, estimated at \$1,000,000.00, with the administrative fee to provide those services estimated at \$52,500.00 for FY21 be approved.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.  
Motion carried.

Approve GCESC Total Communication Classroom (TCC) Preschool Program Handbook

# 2020-114

Moved by Mrs. Canty, seconded by Mrs. Wiseman that the Total Communication Classroom (TCC) Preschool Program Handbook be approved.

Vote: Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye.  
Motion carried.

Board Policy – First Reading

The First Reading was recognized for the following Board Policies.

- 1520 Employment of Administrators
- 1530 Evaluation of Principals and Other Administrators
- 2270 Religion in the Curriculum
- 3124 Employment Contract
- 3220 Standards-Based Teacher Evaluation
- 5200 Attendance
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5611 Due Process Rights
- 6152 Student Fees, Fines, and Charges
- 6325 Procurement – Federal Grants/Funds
- 8450.01 Protective Facial Coverings During Pandemic/Epidemic Events
- 8800 Religious/Patriotic Ceremonies and Observances
- 2266 Title IX -Nondiscrimination on the Basis of Sex and Formal Complaints of Sexual Harassment in District Programs or Activities

Approve Carroll High School Service Agreement for Speech Services in the amount of \$10,894.00 for 2020-21 school year

# 2020-115

Moved by Mrs. Wiseman, seconded by Mrs. Canty that the Service Agreement with Carroll High School be approved for the 2020-2021 school year.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
Motion carried.

Approve Friends Lease Agreement for 2020-21 school year for \$3,750.00

# 2020-116

Moved by Mrs. Phipps, seconded by Mr. Eppers that the Lease Agreement be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye.  
Motion carried.

Approve DECA Service Agreement for Speech and OT services in the amount of \$71,329.00 for 2020-21 school year

# 2020-117

Moved by Mr. Eppers, seconded by Mrs. Phipps, that the Service Agreement with DECA be approved.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

Approve Northmont City Schools Service Agreement for INC program as agreed upon between both parties for the 2020-21 school year

# 2020-118

Moved by Mrs. Wiseman, seconded by Mr. Eppers, that the Service Agreement with Northmont City School District be approved.

Vote: Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.  
Motion carried.

Approve Consulting Service Agreements for ECMH Expansion

# 2020-119

Jeanne Simonton - up to 10 days at \$500 per day out of ECMH Expansion Grant  
John Kinsel – up to 45 days at \$500 per day out of ECMH Expansion Grant

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Consulting Service Agreements be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye.  
Motion carried.

Approve Parent Handbook for Bellbrook-Sugarcreek Preschool Program for 2020-21 school year

# 2020-120

Moved by Mr. Eppers, seconded by Mrs. Phipps that the Bellbrook-Sugarcreek Preschool Program for 2020-21 school year be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye.  
Motion carried.

Executive Session – Specified Employment Matter of Public Employee - Evaluations of Superintendent and Treasurer

# 2020-121

Moved by Mrs. Phipps, seconded by Mr. Eppers that the Board go into Executive Session at 10:53 AM for the purpose of Superintendent and Treasurer evaluations.

Vote: Mrs. Phipps, aye; Mr. Eppers, aye; Mrs. Canty, aye; Mr. Snell, aye; Mrs. Wiseman, aye.  
Motion carried.

The Treasurer left the meeting at 10:54 AM.

The Superintendent left the meeting at 11:30 AM.

The Treasurer returned to the meeting at 11:39 AM

After the evaluations, the Board returned to Regular Session at 12:09 PM.

The Superintendent returned to the meeting at 12:10 PM.

Adjourn

With no further business to come before the Board, Mr. Snell adjourned the Meeting at 12:10 PM.

Attest

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Lee Snell, President

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Robert L. Arledge Jr., Treasurer

Upcoming Events

Board Meeting – Thursday, October 8<sup>th</sup> @ 9:30 AM

Public Records Commission Annual Meeting

Lee Snell, Board President; Terry Strieter, Superintendent; Robert Arledge, Treasurer

After the Board Meeting, the Greene County ESC Public Records Commission met. The ESC Administrative Guidelines, regarding Board Policies 7540.05, 8310, 8315 and 8320 were reviewed. It was determined that the ESC would continue to follow the “January 2019 Revision” Records Retention Schedule as set forth by the most recent version of the Ohio History Connections “State Archives of Ohio Local Government Records Program.

Regarding Records Custodian, it was determined that all “Records Requests” be first referred to the Treasurer, so that a Records Request “Log” can be initiated. The request is then to be passed on to the Superintendent for determination on how the request is to be handled.